HSBI

Hochschule
Bielefeld

University of
Applied Sciences
and Arts

International
Office

Institutional Factsheet
2026/2027

hsbi.de

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Institutional Information

Institutional details

Hochschule Bielefeld – University of Applied Sciences and Arts (HSBI)

Address of main campus	International Office Interaktion 1 33619 Bielefeld, Germany
Erasmus Code	D BIELEFE02
Organisation ID	E10167116
PIC	973468430
Institution website	hsbi.de/en
Online course catalogue	↗ hsbi.de/en/international-office/exchange-students/module-catalogues
Course overviews/ Courses taught in English	↗ hsbi.de/en/international-office/exchange-students/course-overviews

Main contacts

International Office	↗ international.office@hsbi.de (general enquiries, student nominations, non-Erasmus agreements) Interaktion 1 33619 Bielefeld Rooms A227-A233
Contact person	**Vanessa Schaut**
Responsibilities	Erasmus+ Institutional Coordinator: Erasmus+ Inter-institutional agreements, staff mobilities, BIPs
Contact details	Phone: +49 521 106 70799 Email: ↗ vanessa.schaut@hsbi.de
Contact person	**Veronika Schwarz**
Responsibilities	Erasmus+ Administration: Erasmus+ Inter-institutional agreements, staff mobilities, BIPs
Contact details	Phone: +49 521 106 70883 Email: ↗ veronika.schwarz@hsbi.de

Institutional Information

Contact person	**Hannah Möhring**
Responsibilities	Adviser for international exchange students: incoming student nominations, housing, incoming student support
Contact details	Phone: +49 521 106 70093 Email: ↗ hannah.moehring@hsbi.de

Contact person	**Eike Tauch**
Responsibilities	Adviser for outgoing exchange students: outgoing student nomination, outgoing student support
Contact details	Phone: +49 521 106 70934 Email: ↗ eike.tauch@hsbi.de

Faculties & Campus Locations

An overview of the study programme offered by all faculties can be found here:
↗ hsbi.de/en/academics/academic-programs

Faculty	More information	City	Address
Faculty of Design and Art	↗ Website	↗ Bielefeld	Lampingstrasse 3 33615 Bielefeld
Faculty of Minden Campus	↗ Website	↗ Minden	Artilleriestrasse 9 32427 Minden
Faculty of Engineering and Mathematics	↗ Website	↗ Bielefeld ↗ Minden ↗ Gütersloh	Interaktion 1 33619 Bielefeld
			Artilleriestrasse 9 32427 Minden
			Langer Weg 9 a 33332 Gütersloh
			Schulstrasse 10 33330 Gütersloh
Faculty of Social Sciences	↗ Website	↗ Bielefeld	Interaktion 1 33619 Bielefeld
Bielefeld School of Business	↗ Website	↗ Bielefeld ↗ Gütersloh	Interaktion 1 33619 Bielefeld
			Langer Weg 9 a 33332 Gütersloh
Faculty of Health	↗ Website	↗ Bielefeld	Interaktion 1 33619 Bielefeld

Detailed requirements and additional information

Mandatory language skills

In accordance with the agreement with our institution, the sending institution is responsible for providing support to its nominated candidates so that they have the recommended language skills at the start of the study or teaching period. **Part of the application process for incoming students is an official document that serves as proof of the required language skills:**

Subject area	Language(s) of instruction	Recommended language of instruction level*
Business Administration (Bielefeld School of Business)	German	B2
	English	B2
Engineering and Mathematics (Faculty of Engineering and Mathematics)	German	B2
	English	B2
Social Studies (Faculty of Social Sciences)	German	B1
	English	B1
Photography, Fashion (Faculty of Design and Arts)	German	B1
	English	B1
Computer Science, Architecture, Civil Engineering (Faculty of Minden Campus)	German	B1
	**no English courses available*	
Nursing (Faculty of Health)	German	B2
	English**	B1

* Level according to Common European Framework of Reference for Languages (CEFR), see ↗https://europa.eu/europass/en/common-european-framework-reference-language-skills

** For internship placements only for students from selected partner universities, no English courses available

Information about courses taught in English: ↗ hsbi.de/en/international-office/exchange-students/course-overviews under "Downloads."
For more details on the language of instruction recommendations, please refer to our course catalogue.

Please note: Courses taught at Bielefeld School of Business cannot be combined with courses taught at the Faculty of Engineering and Mathematics. For other faculties, combinations may be possible, but need to be agreed case-by-case. If a student is interested in a particular course outside their respective faculty, please let us know and we will ask the faculty.

Staff Mobility for Teaching and Training

Subject area	Language(s) of instruction	Recommended language of instruction level*
Any	German	B2

* Level according to Common European Framework of Reference for Languages (CEFR), see
↗ https://europa.eu/europass/en/common-european-framework-reference-language-skills

Additional Requirements

Selection criteria	
Incoming students	**Outgoing students**
▮ Language skills proven by language certificate ▮ Academic achievements ▮ Portfolio (Faculty of Art and Design)	▮ Motivation ▮ Academic achievements ▮ Language skills

Note on students and staff with special needs: Hochschule Bielefeld – University of Applied Sciences and Arts (HSBI) is prepared to welcome students or staff with visual or hearing impairment. Furthermore, many of our facilities are fully accessible. However, a few of the buildings are not accessible for students or staff with serious physical impairments (esp. people with impaired mobility or wheelchair users). We will try our best to accommodate any special needs – please contact us to discuss this further if necessary.

Calendar

Semester dates and nomination deadlines

Semester dates	Including Freshers' Weeks and Exam Period
Summer semester 2026	5 March–31 July 2026
Winter semester 2026/2027	4 September 2026–12 February 2027
Summer semester 2027	5 March–23 July 2027

Please find information on German public holidays at:
↗ studying-in-germany.org/public-holidays-germany/

Applications/information on students nominated must reach our institution by:

Winter semester (starts in September)	Nomination by the coordinator	15 March–30 April
	Student's application	1 April–15 May
Spring semester (starts in March)	Nomination by the coordinator	15 September–30 October
	Student's application	1 October–15 November

Decision response

We will send our decision within one month after the deadline

- 15 June for winter semester
- 15 December for summer semester

Documents

Transcript of Records

A Transcript of Records will be issued 6 weeks after the publication of grades at our institution.

Certificate of Stay

The Certificate of Stay from the home university will be signed by the International Office after the student's stay.

Grading system at HSBI

German grade		Description
1,0 / 1,3	A	Excellent
1,7 / 2,0	B	Very Good
2,3 / 2,7 / 3,0	C	Good
3,3 / 3,7	D	Satisfactory
4,0	E	Sufficient
5,0	F	Fail

Life at HSBI locations

Further information can be found in HSBI's "Guide for International Students":
↗ https://t1p.de/guide-for-international-students
(**Please note:** The download of the guide starts automatically)

Accomodation

Our institution supports international students/staff in finding accommodation, according to the requirements of the Erasmus+ Charter for Higher Education. It offers allocated places in student residences and informs about private accommodation offers, as there are not enough places in student residences.

Cost of Living

The cost of living is around EUR800–900 (for accommodation, meals, books, trips etc). In addition, approx. EUR320 must be paid for the semester contribution before enrolment. This contribution includes a ticket for free public transport on local and regional trains/buses in Germany for the whole semester, i.e., six months.

Visa

If required, our institution will provide assistance in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by contact person for incoming and international students.

Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.
We will inform incoming students of cases in which they are not automatically covered by their existing insurance.