

For Referee | Student Letter of Support

SECTION 1: FOR STUDENT CANDIDATE TO COMPLETE

Student's Full Name: _____ **Program Name:** _____

Student's University ID#: _____ **Program Dates & Year:** _____

Program's Website (*Direct Link - Must Detail Key Program Information*):

SECTION 2: FOR ACADEMIC DEPARTMENT TO COMPLETE

Department Name: _____

Advisor's Full Name: _____ **Advisor's Email:** _____

Advisor's Title: _____ **Advisor's Phone Number:** _____

Academic Endorsement:

I confirm that the student candidate is enrolled full-time, has a CGPA of 2.75 or better, has successfully completed a minimum of 45 credit hours to date, and will not exceed the maximum allowance of transfer credits with their intended program.

Department Head Signature: _____ **Date [DD/MM/YYYY]:** _____

SECTION 3: INSTRUCTIONS FOR REFEREE

The student named above has applied to participate in an Acadia International supported program. As part of their application, they require a Letter of Support written & signed by an Elder, Professor, community member, employer or other, that can speak to the character and performance of the candidate.

Participation in the program is for credit purposes, as well as for personal, academic, and professional development. In Section 4, please comment on the applicant, in terms of the following:

- (A) **Candidate Skills Reflection:** reflect on your knowledge and experience of the candidate and rate their current skill levels.
- (B) **Program Suitability:** please review key program information, including the description, application requirements, and other expectations/considerations, to assess the candidate's suitability for the particular program in which they are applying.

SECTION 4 (A): LETTER OF SUPPORT PROVIDED BY REFEREE

Candidate Skills Reflection: please look at each skill individually, reflect on your knowledge and experience of the candidate and rate their current skill levels.

- **Step 1:** Review the Government of Canada's Skills for Success (<https://tinyurl.com/DescriptionOfSkills>), to understand each skill's description and importance.
- **Step 2:** Read the skill level summaries (<https://tinyurl.com/SkillLevelReference>) to understand what each skill level means.
 - *Note: Undergraduate students are not expected to have 'Proficient' or 'Expert' level skills. Prior to participation in an Acadia International supported program, it is anticipated that undergraduate students will most commonly have their skill levels rated as 'Novice' or 'Advanced Beginner'.*

	Novice	Advanced Beginner	Competent	Proficient	Expert
Adaptability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collaboration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creativity & Innovation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Numeracy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Problem Solving	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

SECTION 4 (B): LETTER OF SUPPORT PROVIDED BY REFEREE

Program Suitability: please review key program information, including the description, application requirements, and other expectations/considerations, to assess the candidate's suitability for the particular program in which they are applying.

- **Step 1:** On a scale of 1 (Low) to 5 (High), rank the candidate's suitability for the intended program.



- **Step 2:** Please detail your reasoning, highlighting the candidate's personal, academic, and professional suitability, below:

SECTION 5: REFEREE INFORMATION

Referee's Full Name: _____ Referee's Email: _____

Referee's Title: _____ Referee's Phone Number: _____

Name of Institution/Organization/Nation, etc.:

Relationship to Candidate:

Referee's Signature: _____ Date [DD/MM/YYYY]: _____